



Director of Development | Dallas, TX

Birth Choice of Dallas

Objectives: The Director of Development is a member of the Birth Choice administrative team responsible for securing funds according to the annual budget set by the Board of Directors. This includes but is not limited to: **(1)** developing overall fundraising strategy each year in coordination with the Executive Director and the Board of Directors Development Sub-Committee, **(2)** cultivating relationships with current and prospective benefactors, **(3)** securing one-on-one visits with current and prospective benefactors, **(4)** soliciting major gifts for various programs and initiatives, **(5)** planning fundraising and community building events as needed, **(6)** researching grant opportunities, writing and submitting grant applications, and keeping track of grant cycles **(7)** developing and implementing communications calendar for electronic and print materials, **(8)** managing Network for Good, Birth Choice's donor database software, **(9)** attending local events as a representative of Birth Choice as necessary

Reports to: The Executive Director

Qualifications:

- Bachelor's Degree required
- Two years of work experience in non-profit fundraising or related field preferred
- Passionately pro-life
- Strong communication skills, both written and verbal
- Ability to manage time well, as many days will consist of off-site visits with benefactors
- Ability to work collaboratively with all Birth Choice staff
- Attention to detail and strong organizational skills
- Public speaking skills
- Carry out responsibilities with little to no supervision
- Other skills: problem solving, computer skills (Microsoft Office Suite, donor database, basic graphic design), social media

To apply: Email resume and cover letter to Aaron Fowler, Executive Director, at aaron@birthchoicedallas.org.

Questions? Call 214-631-2402.